DEPARTMENT OF HISTORY Faculty of Arts and Science University of Toronto

CONTINUOUSLY-POSTED NOTICE FILLING SESSIONAL LECTURER POSITIONS UNDER THE CUPE 3902 UNIT 3 COLLECTIVE AGREEMENT

HOW TO SUBMIT AN APPLICATION:

The Department of History may hire Sessional Lecturers to deliver some of its undergraduate courses. Specific courses will be posted on the History Department's bulletin board for CUPE 3902 located in our reception area and on our website.

To be considered for a position, a CUPE 3902 Unit 3 application form must be filled out: (<u>http://forms.hrandequity.utoronto.ca/#employment</u>), Curriculum Vitae and reference letters must be submitted BY EMAIL to:

history.cupe3@utoronto.ca

and addressed to the: Associate Chair, Undergraduate Department of History University of Toronto

NOTE: A VALID EMAIL ADDRESS IS REQUIRED.

GENERAL INFORMATION:

Generally speaking, for Fall and/or Winter courses, we expect to make hiring decisions in May/June; Summer course hiring's occur in March/April. However, some decisions may be made earlier or later than these time frames, depending on circumstances. Unexpected vacancies may arise at any time.

Applications will be retained for twelve (12) months. Persons who submit applications and CVs will receive emailed job postings for specific positions for the subsequent twelve (12) months.

For your information: This notice is posted pursuant to the CUPE Local 3902 Unit 3 Collective Agreement. Please note that in accordance with that agreement, preference in hiring is given to qualified persons holding the rank of Sessional Lecturer II and Sessional Lecturer III.

You can find a list of "exclusion equivalent" courses published on the History Departments website: <u>http://history.utoronto.ca/about/employment-opportunities/cupe-positions</u> and you can find this information on the Faculty of Arts and Science under the History section: <u>https://fas.calendar.utoronto.ca/section/History</u>.